



OOLTEWAH FARMERS MARKET

2018 Vendor Application

Vendor Application Process

Prospective vendors must fill out a yearly application, be visited by the OFM Market Director or other representative of OFM. Vendor applications will be reviewed and accepted at the discretion of the OFM market management. After your application is received, we will review it. The Mkt. Director will notify of our decision. For farms, we will next schedule a visit to your farm. The only purpose of this visit is to confirm that the items you wish to sell are indeed locally grown by you. We do not judge your farm or farming methods. This process gives market shoppers confidence in you, your products, and the market itself. It also ensures a level playing field for all vendors. The application fee of \$30 is due at the time of the visit, unless you need to make other arrangements. The fee helps to offset the travel costs of this visit. Make checks or money orders payable to: *Ooltewah Nursery & Landscape Co., Inc.* Your signed written application may be submitted in person (during business hours), by email, or by postal mail to:

Ooltewah Farmers Market
At Ooltewah Nursery & Landscape
ATTN: Angel Miller, Mkt. Dir.
5829 Main Street
Ooltewah, TN 37363

or by email to:
OFM@OoltewahNursery.com

Vendor Application

Farm/Business Name *(if you don't have one yet, you can think about it and let us know later)*

Mailing Address _____ Physical Address _____

City, State, Zip _____ City, State, Zip _____

Phone (____) _____ Phone (____) _____

Email _____ Website _____

Owner Name(s) _____

Primary Contact Person _____ Best Way to Contact _____

Have you read the OFM Market Rules? Yes No Uncertain

Is your farm:

- Certified Organic Certified Naturally Grown
- Practices sustainable agriculture Permaculture Conventional Farm
- Other: _____
- Other: _____
- I am a local food artisan, and not a farm....

↳ I/we source some ingredients locally from _____

↳ I am a: home kitchen Food truck licensed and inspected commercial kitchen

Other _____

Total farm acreage _____ Number of acres farmed _____

Do you attend any other farmers markets? No Yes, these: _____

Are you or your farm a member of any other farm/agriculture/food oriented organizations or websites?

Pick TN Local Harvest S.S.A.W.G. A.S.A.P. Other : _____

Does your farm/business have a Facebook business page? Yes No (We cannot link to or promote a personal page.)

Is your farm on any other social media pages? Twitter Instagram YouTube Other social media business page(s): _____

Do you offer a CSA? Yes No Will you add OFM as a CSA Pick-up location? Yes No

What payment methods do you accept? Cash Check Credit Card EBT/Snap (meaning that you are set up with the government to accept this.)

Please list any **value-added or prepared products** to be sold:

Please list all **agriculture products** to be sold:

Please use this space to tell us anything about yourself, your farm, or your farming/cooking techniques and/or practices that you would like us and/or our shoppers to know:

Please indicate which months of the year you are interested in selling at OFM:

- | | | | |
|-----------------------------------|-----------------------------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> March | <input type="checkbox"/> April | <input type="checkbox"/> May | <input type="checkbox"/> June |
| <input type="checkbox"/> July | <input type="checkbox"/> August | <input type="checkbox"/> September | <input type="checkbox"/> October |
| <input type="checkbox"/> November | <input type="checkbox"/> December | <input type="checkbox"/> January | <input type="checkbox"/> February |

Vendor Agreements

I submit that the information provided for my participation in the Market is accurate and complete, that I have received, read, and understand the Ooltewah Farmers Markets Rules, I agree to abide by the rules as described in the Ooltewah Farmers Markets Rules and Regulations.

Signature _____ Date: _____

I understand that it is the responsibility of my farm or business to procure any licenses, forms, certifications, etc., from any corresponding government agencies that may require it. I also understand that it is my responsibility to collect any applicable state sales tax. Furthermore, I understand that it is the responsibility of my farm to carry any applicable insurance coverage, such as liability, product liability, or other coverage. I agree to hold harmless the Ooltewah Farmers Market and Ooltewah Nursery & Landscape Company Inc., their officers, employees, agents, and representatives from any legal or financial liability in case of accidents or incidents occurring at or as a result of participation in the Ooltewah Farmers Market.

Signature _____ Date: _____

I release Ooltewah Farmers Market and Ooltewah Nursery and Landscape Company, Inc. to use the following for the purpose of advertising: photos/videos/audio of myself, my farm, my farm products and any information I have provided on forms I submit.

Signature _____ Date: _____

Application Fee \$30

For Farms: *To be paid when the market representative visits your farm, unless you have made other arrangements.*

For Food Artisans: *Please make arrangements with market management.*

DO NOT WRITE BELOW, FOR OFFICIAL USE ONLY

Cash Check # _____ (Must have a phone # and D.L.# on check)

Application received by: _____ Date Application Received: _____

Application Fee Amount Paid \$ _____ Date Fee Received: _____

Site Visit made by: _____ Farm Visit Date: _____

Applicant approved date: _____